

**Note: Any items entered in italics have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.**

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
24 October  [Lead Member for Public Realm to be invited to attend]	<b>Cllr. David Smith</b>	1 CCTV in Denbighshire	(i) To consider progress on developing the Council's CCTV function in light of the Regional Collaboration project not being progressed and the Service's performance; and  (ii) To consider reducing costs, increasing income and delivery of identified savings while progressing a more equitable distribution of CCTV throughout the County (a representative from the Police to be invited to attend to outline the financial/resource benefits they realise as a consequence of using the service)	The development of an efficient and effective Service that serves the Council and residents well and delivers safer communities	Graham Boase/Emlyn Jones	April 2013 (amended May 2013)
	<b>Cllr. David Smith</b>	2 Licensing Matters	To consider the effectiveness of the new procedures for licensing following the implementation of the findings of the review of licensing matters conducted by the Internal Audit Department	Monitoring of the new licensing policies and procedures to ensure that the processes are robust and effective in supporting the Council's compliance with all	Graham Boase	November 2012 (rescheduled June 2013)

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				(with specific emphasis on taxi licensing and safeguarding responsibilities)	licensing and safeguarding legislation, and in mitigating risks to vulnerable groups who use services licensed by the Authority		
	<b>Cllr. David Smith</b>	3	Dropped Kerbs	To consider the Council's strategy and schedule for the provision of dropped kerbs across the County and its performance in delivering these objectives	Improved accessibility for all residents and visitors and delivery of one of the Corporate Plan's roads priority indicators and a key element of the Council's Strategic Equality Plan	Steve Parker/Mike Hitchings	June 2013
	<b>Cllr. David Smith</b>	4.	<i>Parking Enforcement</i>	<i>To examine the statistics on the number of Penalty Charge Notices (PCNs) issued during 2012/12 and 2013/14 to date, the breakdown of PCNs per MAG area (and per town), the number of prosecutions arising from the issue of CPNs (and the associated costs of pursuing prosecutions), cost of the running the service and the income generated for the Authority</i>	<i>Assurances that the Service is demonstrating value for money and supporting the Council's delivery of its corporate priorities of developing the local economy and maintaining clean and tidy streets</i>	<i>Mike Jones</i>	<i>By the SCVCG September 2013</i>
12 December	<b>Cllr. Barbara Smith</b>	1.	Corporate Plan QPR: Q2 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012-17	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line	Tony Ward	February 2013

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				with its aspirations and to the satisfaction of local residents		
	<b>Cllr. Hugh Irving</b>	2 Your Voice' complaints performance (Q2)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Steven Goodrum	February 2013
16 January 2014	<b>Cllr. Eryl Williams</b>	1 Verified External Examinations and Teacher Assessments <b>[Education]</b>	To review the performance of schools and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Julian Molloy	January 2013
	<b>Cllr. Eryl Williams</b>	2 Estyn Action Plan <b>[Education]</b>	To (i) monitor the progress achieved to date in implementing the actions to address the 2 recommendations in the 2012 Estyn Inspection of the Quality of Education Services; and (ii) inform members of proposed changes to education delivery, performance/attainment measures and future inspection arrangements and expectations	(i) Better quality services and better outcomes for pupils through early identification of any slippages in progressing actions, or in implementing mitigating measures to address identified risks; and (ii) identification of measures to address national policy requirements/challenges and consequential inspection arrangements with a	Joint report by Karen Evans/Diane Hesketh	June 2013

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					view to mitigating the risk of disruption to pupils and teachers and deterioration in performance and attainment rates		
	<b>Cllr. Barbara Smith</b>	3	Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register following the latest formal review by CET	Identification of effective measures to address the high level risks	Tony Ward	January 2013
20 February	<b>Cllr. Hugh Irving</b>	1	'Your Voice' complaints performance (Q3)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Steven Goodrum	February 2013
20 March	<b>Cllr. Barbara Smith</b>	1.	Corporate Plan QPR: Q3 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012-17	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Tony Ward	February 2013
	<b>Cllr. Bobby Feeley</b>	2.	<i>In-House Provider Visit 2013/14 Overview</i>	<i>To consider feedback on the visits undertaken in-house social care providers which highlight the quality, customer experience and good practice/improvement actions for the providers</i>	<i>To monitor the quality of services provided and identify any issues which arise from the visits which require to be addressed in order to improve the quality of</i>	<i>Phi Gilroy</i>	<i>August 2013</i>

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				<i>the service provided</i>		
1 May						
June 2014	<b>Cllr. Hugh Irving</b>	1 Your Voice' complaints performance (Q4)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Steven Goodrum	February 2013
	<b>Cllr. Barbara Smith</b>	2 Corporate Plan QPR: Q4 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012-17	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Tony Ward	February 2013
	<b>Cllr. Barbara Smith</b>	3 Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register following the latest formal review by CET	Identification of effective measures to address the high level risks	Tony Ward	January 2013

**Future Issues**

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered

**Information/Consultation Reports**

Date	Item (description / title)	Purpose of report	Author	Date Entered

<b>September 2013</b>	Council Tax Collection Matters	To detail the Council Tax collection rates for Denbighshire, the rates of non-collection and the reasons why the tax has not been collected/pursued, the number of households which have not paid their council tax, whether any underlying trends or patterns are developing, what the Authority is doing in order to improve collection rates and address possible Welfare reform pressures on Council tax collection rates	Paul McGrady	June 2013
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**Note for officers – Committee Report Deadlines**

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
24 October	<b>10 October</b>	12 December	<b>28 November</b>	16 January 2014	<b>2 January 2014</b>

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Updated 04/09/13 RhE